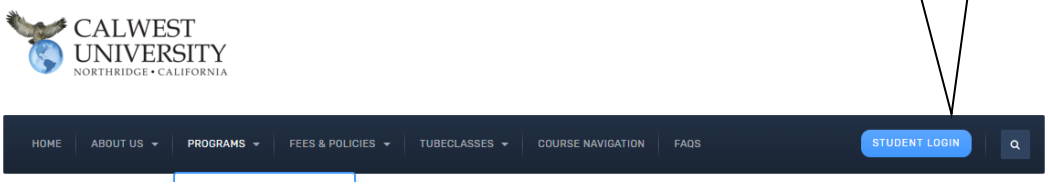
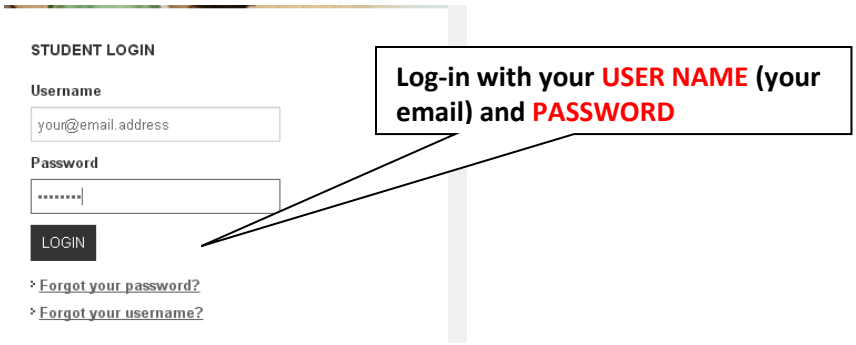
STUDENT NAVIGATION HELPER

Once you pay your enrolment fee, you will receive and email with your **USER NAME** (your email) and **PASSWORD** (which you can change later if you

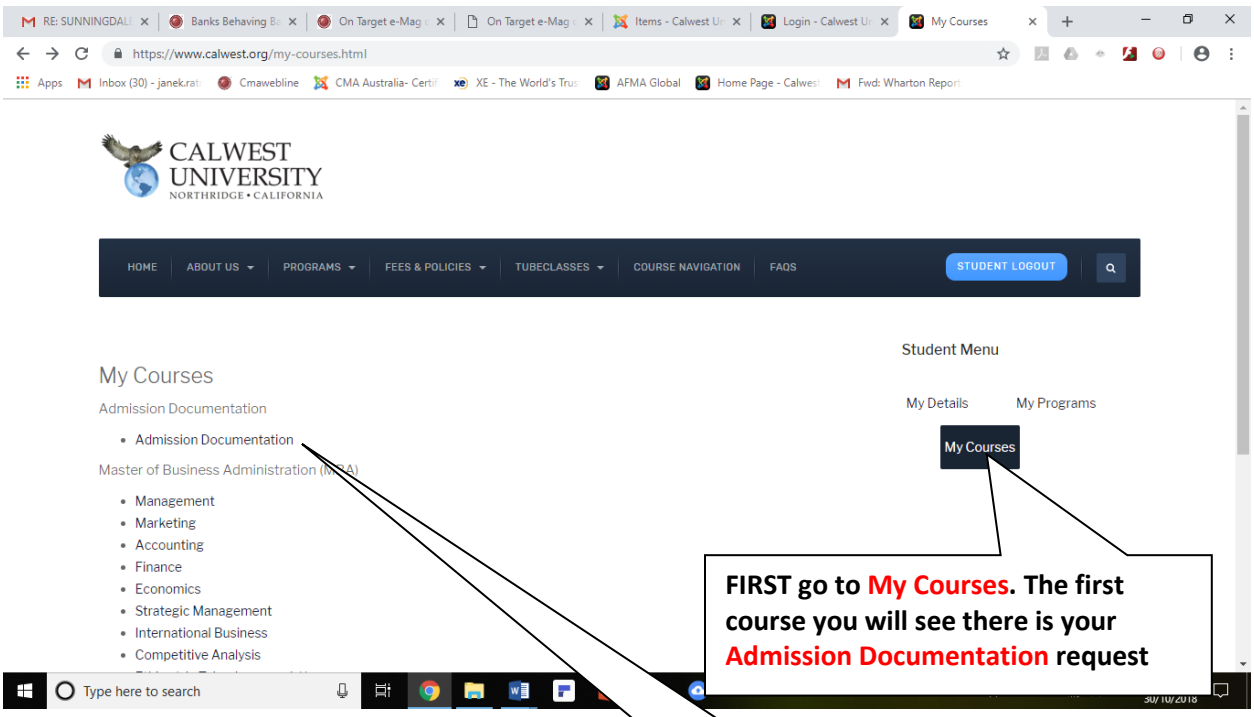
UPLOADING ADMISSIONS DOCUMENTATION



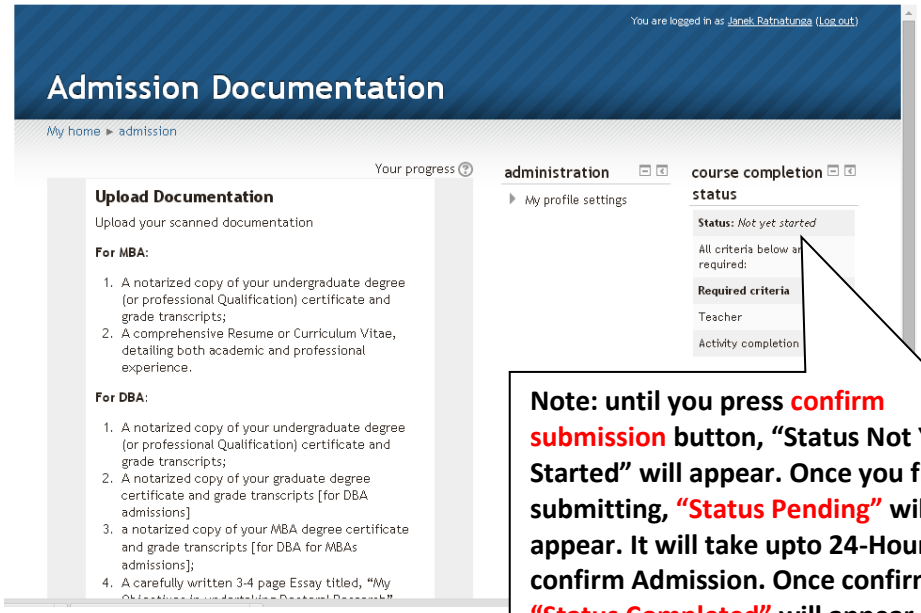
YOU WILL BE TAKEN TO A LOGIN SECTION



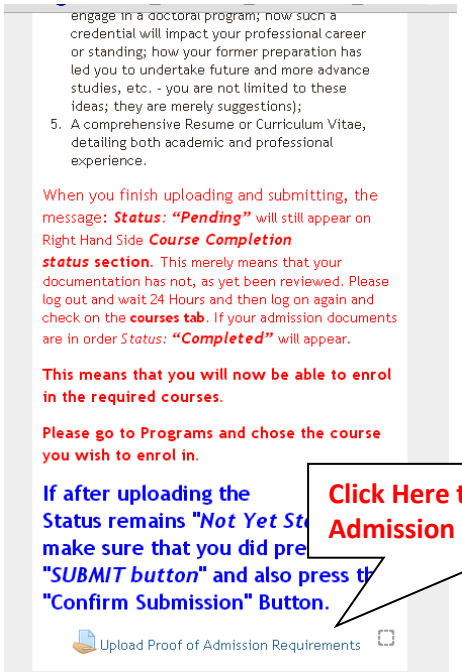
THE FIRST THING THAT YOU DO AFTER ENROLLING IN A PROGRAM IS TO PROVIDE ADMISSION DOCUMENTATION. THIS IS DONE AS YOUR FIRST ASSIGNMENT.



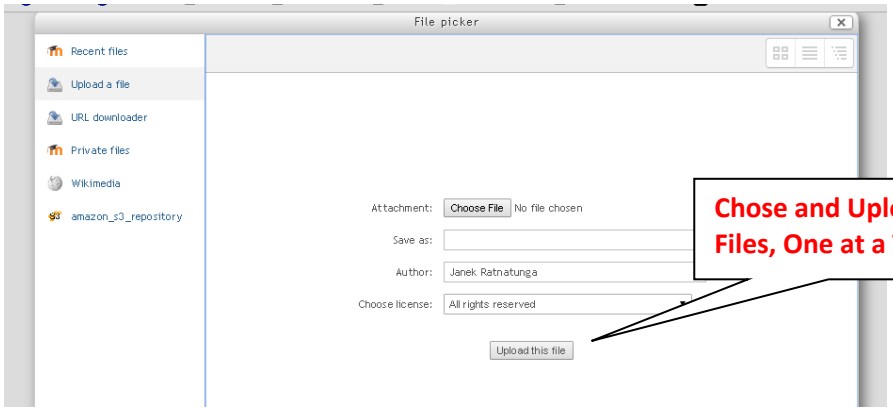
FIRST ASSIGNMENT: SUBMIT ADMISSION DOCUMENTATION



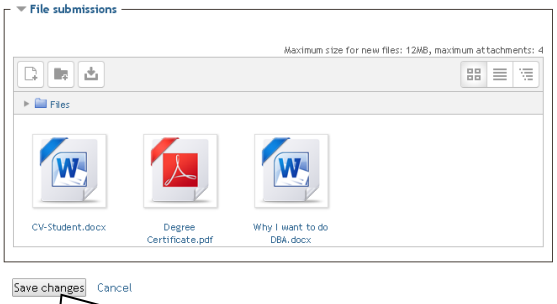
Note: until you press confirm submission button, "Status Not Yet Started" will appear. Once you finish submitting, "Status Pending" will appear. It will take upto 24-Hours to confirm Admission. Once confirmed, "Status Completed" will appear.



Click Here to Drag and Drop Admission Documents

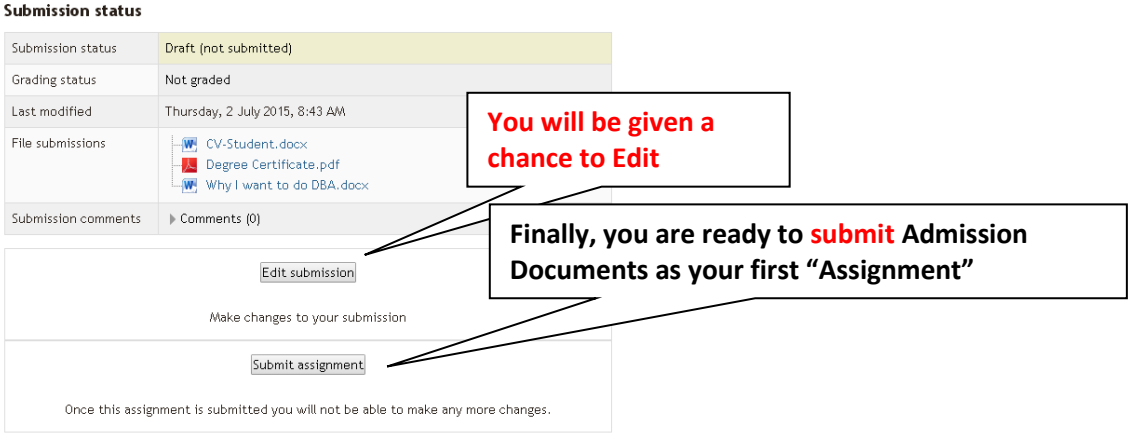


YOU WILL SEE:

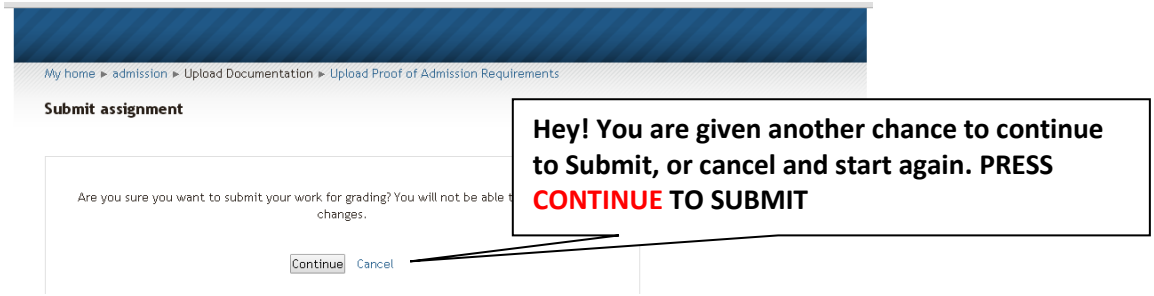


After you upload all Admission Requirements, click "Save Changes"

YOU WILL THEN SEE:



YOU WILL THEN SEE:



FINALLY YOU WILL SEE:

Submission status

Submission status	Submitted for grading
Grading status	Not graded
Last modified	Thursday, 2 July 2015, 8:54 AM
File submissions	CV-Student.docx Degree Certificate.pdf Why I want to do DBA.docx
Submission comments	Comments (0)

You are logged in as Janek Ratnatunga (Log out)

admission

When you see "Submitted For Grading" it means that your Admission Documentation has been successfully uploaded.

Clicking this will enable you to see the progress of your Admission. If you wish to leave this page, go to CALWEST HOME PAGE; and chose MY PROGRAMS or MY COURSES from the RHS menu bar.